

Registering for ESL 110/510

Please Note

☛ If you are **REQUIRED** by the Illinois ESL Placement Test to take ESL 110 or ESL 510, the following guidelines hold.

If you have been given permission by the instructor to register for the class you may do so on-line in the same way that you registered for your other classes.

Undergraduate Students: If your department allows you to have credit for ESL 110, you may register for 3 hours when you sign up for the course. However, some departments do not allow you to count ESL 110 toward your graduation hours. In such cases, you should register for 0 hours. Even if you register for 0 hours, the University and OISA (which monitors compliance with INS regulations) *by a special arrangement* recognize that you are carrying a 3-hour course, and will include 3 hours for this course when calculating and reporting your course load to INS, insurance and loan companies, and employers. If you register for 3 hours when you do not need to, you are needlessly donating tuition dollars to the university. Only your departmental advisor knows how your department regards ESL 110. So you must check with your advisor to be sure whether to register for 3 hours or 0 hours of credit.

Graduate Students: Graduate students who need four hours of credit from ESL 510, should register for 0 hours of credit. *By special arrangement*, ESL 510 counts as a four-hour course regardless of how much credit a person has enrolled for. OISA (which monitors compliance with INS regulations) and the University recognize that each ESL course adds 4 hours to each student's workload. So a student who is carrying 8 hours of other courses and 0 hours for an ESL course is reported to be carrying 12 hours of credit (a full load) for purposes of the INS, insurance, University employment, loans, and departmental requirements. A graduate student who registers for more than 0 hours of credit for an ESL course is needlessly paying tuition for a course that the University offers for free. The University will gladly accept the extra money, of course, but the student is wasting tuition dollars to pay for the course.

☛ If you are **RECOMMENDED** to take the course or are **EXEMPT** from taking the course but still want to take the course, then it is very important that you check with your department or college to see if you are permitted to do so, can receive credit for the course, and can count the course in your course load.